

STERLING COLLEGE
FACULTY HIRING QUALIFICATIONS - DOCUMENTATION FORM

Information

Last name: _____ First name: _____ Date: _____

Degree: _____ Major: _____ Degree: _____ Major: _____

Degree: _____ Major: _____ Degree: _____ Major: _____

A. Hiring preference at Sterling College based on credentials (in order of priority; denote level)	Hiring determination based on credentials:
<input type="checkbox"/> 1 - <i>Doctorate or master's in discipline</i> <input type="checkbox"/> 2 - <i>18 or more graduate credit hours in discipline</i> <input type="checkbox"/> 3 - <i>Doctorate or master's degree</i> <input type="checkbox"/> 4 - <i>Bachelor's degree in discipline with graduate work</i> <input type="checkbox"/> 5 - <i>Bachelor's degree in discipline</i>	<p>Based on the educational credentials on the left, is the candidate qualified? ie. does the candidate meet the requirements in Level I, or Levels II and III (combined)? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, no further documentation is required; if no, further justification is needed below, in Section B.</p>

B. Factors other than credentials to determine qualified faculty (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> Demonstrated the ability to develop/implement quality pedagogy
<input type="checkbox"/> Demonstrated the ability to design curricula
<input type="checkbox"/> Demonstrated breadth of knowledge for undergraduate education
<input type="checkbox"/> Certifications and/or licensure
<input type="checkbox"/> Publications and/or nationally recognized
<input type="checkbox"/> Demonstrated teaching students | <input type="checkbox"/> Education and training outside credit hours
<input type="checkbox"/> Tested experience in field
<input type="checkbox"/> Provides evidence of effective work in field
<input type="checkbox"/> Recognition of teaching excellence
<input type="checkbox"/> Many excellent years of experience teaching content
<input type="checkbox"/> Other factors or unique skill sets |
|---|--|

Explanation for above (and attach supporting documentation, if needed): _____

The faculty candidate has other factors that would provide quality instruction in discipline or subfield and recommend hiring:
 Yes No

Department Chair signature/title: _____ Date: _____

For office use by Vice President of Academic Affairs

Action:

- Employ as faculty member
 Do not employ
 Employ as faculty member with following restrictions: _____

Explanation if needed: _____

Vice President of Academic Affairs: _____ Date: _____

Signature: _____

For use only if factors other than credentials are used to determine qualified faculty.

Chair of F.W. and F.A. signature: _____ Date: _____

Adopted: _____